



Fairfields United Methodist Church

PO Box 579, Burgess VA 22432

Church Office: 804-453-3770

eMail: info@fairfields-umc.org



Subject: Criteria-09

Fairfields United Methodist Church COVINGTON-HURST EDUCATIONAL FUND (CHEF) Burgess, Virginia 22432

CRITERIA

1. Purpose:

The purpose of the Fairfields United Methodist Church Covington-Hurst Educational Fund (CHEF) is to support the community by providing educational funds to qualified applicants for any valid educational, vocational, or job training course of instruction.

2. Flexibility is desired. Therefore:

- a. The educational fund will be used for any valid educational, vocational or job training course of instruction. No preference is given in consideration of race, sex or age.
- b. Applicant eligibility for funds requires an annual application.
- c. The annual amount(s) and number of grant(s) will be flexible. Payment will be made directly to the educational institution.

3. Eligibility requirements:

- a. Residents of Northumberland or Lancaster County may apply for job related or vocational educational assistance. Only Northumberland High School graduating seniors may apply for assistance with college costs.
- b. Applications must be postmarked or hand delivered no later than February 15th. CHEF Committee structure allows for flexibility at other times during the year. Requests for non-traditional education funds may be submitted at any time.
- c. The applicant must be officially enrolled in a bona-fide course of study.

4. Awards:

The CHEF Committee will process the applications and make awards at suitable times and locations.

5. Mailing address for applications:

Mr. Robert Lumsden, CHEF Chairperson
755 Oyster Way
Heathsville, VA 22473



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COVINGTON-HURST EDUCATIONAL FUND APPLICATION FORM

Fairfields United Methodist Church

Burgess, Virginia 22432

The Covington-Hurst Educational Fund Committee of Fairfields United Methodist Church is accepting applications from residents of Northumberland and Lancaster Counties. Two letters of recommendation are required. They may not be from someone related to you. Grade transcripts and W-2's are also required. Failure to provide all requested information will result in having your application rejected.

Application Due Date: February 15

Mail to: Robert Lumsden
755 Oyster Way
Heathsville, VA 22473

SECTION I - GENERAL INFORMATION

Date _____

(Print or type)

Name _____ Telephone _____

Address _____ Date of birth _____

_____ E-mail _____

1. What educational institution do you plan to attend? _____

Address of institution: _____

2. What course of instruction will you pursue? _____

3. When will you begin/continue? _____

4. Is your letter of acceptance attached? []Yes []No

If yes, give date of confirmation _____

5. Completed education. Check which apply.

[]Elementary school []Middle school []High school

[]College []Post graduate school

[]Other courses of instruction: (List courses completed)

CHEF Application Form

Name _____

Page 2

(Print)

6 a. Is a copy of your most recent grade transcript attached? Yes No
(Required for anyone who has been in school within the last 5 years)

b. List extra curricular activities (class, clubs, athletics, etc) below:

7. List all places of employment, indicating full or part time:

	<u>Full time</u>	<u>Part time</u>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

8. List volunteer (non-school) activities (church, community, etc.)

9. Are your letters of recommendation attached? Yes No

10. Should you be selected for an interview, how may we contact you?

U.S. mail E-mail Telephone

Best contact time _____

Please use the space below to provide additional information for questions 5, 6, and 7 if enough was not provided above. You may also attach additional pages as necessary.

SECTION II - FINANCIAL INFORMATION

1. a. Attach a copy of yours and/or your parents or guardian's W2 forms and last tax returns. Note: This information will be used to determine need. At your request it will be destroyed once CHEF awards have been decided for the year.

Attached are: Yours Parents Guardian's

b. Please describe your financial situation and your plans for financing your future education.

2. Have you applied for other financial assistance? YES NO
If yes, give details (source and amount).

3. Have you received any other financial assistance? Yes No
If yes, give details (source and amount).

SECTION III – CERTIFICATION

A. Applicant Certification

I hereby affirm that the information submitted in this application is true and complete.

Applicant's Signature: _____

Date: _____

B. Parent/Guardian Certification for minor (dependent) applicant

Parent or guardian information:

Name(s) _____
(Please Print)

Address (if different than applicant) _____
(Please Print)

Parent or guardian certification:

To the best of my knowledge the information provided herein is complete and accurate.

Parent's/Guardian's Signature: _____

Date: _____

SECTION IV - RESIDENT CERTIFICATION

Acceptable proof of county residence:

A copy of your driver's license indicating county of residence. (Please attach)

or

A certifying signature by one of the following: Notary public, school guidance counselor, teacher, minister, neighbor. (This may not be someone related to you.) Please use the form below.

I certify that the applicant is a resident of _____ County.

Certifying Signature: _____

Relationship to applicant _____

Date: _____

SECTION V – APPLICANT’S PAGE

Tell us something about yourself, your goals, and why you want this educational assistance.